

Participant Achievement Coach – NYA Next – Full Time May/June - August

Northern Youth Abroad (NYA) is a registered charity with the vision of *healthy confident young leaders contributing to vibrant communities and a bright future* (<http://nya.ca/about-us/>). We offer youth aged 15 to 22 living in Nunavut and the Northwest Territories opportunities to acquire skills and training, hands on work experience, and high school credits through cross cultural work and learning experiences in southern Canada and abroad. NYA seeks to foster cross-cultural awareness, individual career goals, and global citizenship in Northern youth and promotes leadership development, healthy self-confidence and self-esteem by providing life-changing experiences.

We're looking for an energetic, dedicated individual to join our team as the Participant Achievement Coach for Participants in the 2019 NYA Next Program.

Job Details:

- The Participant Achievement Coach will work with Participants in the NYA Next program both one-on-one and as a team, in support of creating, and facilitating opportunities for each Participant to explore, set and achieve their personal, educational and career goals.
- Assess and identify Participant needs, and then work in collaboration with the Participant and others to identify and access appropriate supports and opportunities.
- Attend training sessions to support instructors and Participants, promote learning, and identify and address any barriers to success.
- Work with Participants to complete assignments, and develop individualized goals and plans.
- Facilitate career exploration with each Participant providing a guided experience that allows them to determine their career goals and interests, gain exposure to and explore a broad spectrum of opportunities, and gain the skills and understanding necessary to navigate their desired path
- Work with Project Leaders to accomplish NYA's learning objectives, plan activities and support Participants in a harmonious and rich atmosphere.
- Research, identify and arrange opportunities for Participants to volunteer, job shadow, take part in leadership and skill development, and cultural and recreation activities.
- Engage with and build relationships with partner organizations and multiple stakeholders to achieve results.
- Assist with planning, reporting and evaluation of the project and its activities.
- Attend NYA Orientation (8 day) and Reorientation (3 day) and assist with tasks and activities as required.
- Act as positive role models for Participants
- Carry out NYA's vision, mission, and guiding principles
- Work in a collaborative, open and supportive manner with all stakeholders including Participants, other staff and volunteers, and program partners

What we would like you to bring:

- Experience working with youth in a supportive role, and comfortable providing mentorship, guidance and encouragement in a positive and encouraging way. Previous experience in assessing needs, counselling, and education are all assets.
- Prior experience working with Northern Canada and/or Indigenous youth is a highly desired asset, as is knowledge of the issues affecting youth living in the Canadian north. We strongly encourage applications from NYA Alumni, and others with a connection to the North, including Inuit, First Nations and Métis candidates.
- A background in career counselling and/or education
- A self starter who is comfortable in a role that requires initiative, creativity and resourcefulness to leverage the resources available in a way that provides the richest experience possible to Participants.
- Great time management and organization
- Demonstrated ability to work cooperatively with a small team, and to pitch in as necessary when help is needed by other staff, or volunteers.
- Strong communication, research and organizational skills.
- The ability to work flexible hours including evening and weekend work at times.
- Driver's license preferred

Working with NYA:

- The most important aspect of every job at NYA is supporting the success of our Participants and Alumni. This means that our approach, hours and philosophies support their needs, their potential, and their excellence.
- Our work and approach is directed by our guiding principles (<http://nya.ca/about-us/who-we-are/>)
- We are a northern serving and northern focused organization. It's important that every staff is knowledgeable and connected to the people and places that we serve. Through diversity, openness and collaboration NYA provides a unique opportunity to learn, share and grow, while reflecting the culture and lifestyle of the Canadian North.
- NYA's environment is a balance of fun, flexible and friendly, passionate and energetic and totally committed. This means that it is a good fit for people who like versatility, a fast pace, and like to work together to take on big challenges.
- We consider ourselves a training organization and we offer lots of opportunities to be involved in program creation, learning new areas, and contributing ideas and input even for short term staff.

More Details:

- The start date for this position has a bit of flexibility, and can start in May or early June. It will end in mid to late August.
- The Participant Achievement Coach will attend a three-day training and planning session along with the Project Leaders and other NYA Staff.
- This position is based out of Ottawa and it will split time between the NYA Office, and onsite with the team at Algonquin College.
- This position is not required to live onsite with the team, but if the successful applicant is from outside of the Ottawa area (particularly from the North) they may request to live onsite with the group, and receive room and board.

Interested in joining the NYA Team? Apply online

Please submit your application (cover letter and resume) by Monday February 25th, by the end of the day.